HCVEIR Agenda at 2013 Joint Housing Conference

Day One 8:30 a.m. – 4:30 p.m.

Eligibility for HCV
- Overview and Objectives
- Eligibility for HCV
- Eligibility Requirements
- Definition of Family
- Income Limits
  o Applying Income Limits
- Citizenship Status
  o Declaration of U.S. Citizenship
  o Documentation of Eligible Immigration Status
  o Mixed Families
  o Notification Requirements
  o Submission of Documentation
  o Verification of Eligible Immigration Status
  o Delay, Denial, or Termination of Assistance
  o INS Appeals Process
- Disclosure of Social Security Numbers
- Authorization for the Release of Information/Privacy Act
- Eligibility of Students for Assistance under Section 8 of the 1937 Housing Act
- Denial of Assistance
- Ineligibility Due to Criminal Activity
  o Violence Against Women Act
- Screening
- Determination of Unit Size Requirements
- Equal Opportunity Requirements

Verification of Factors
- Introduction
- Income and Rent Determination Policies
- File Documentation
- Verification of Social Security Number
- Required Consent by Applicants & Participants
- Requirement for Third Party Verification
- Verification of Income
- Levels of Verification Methods
  o Enterprise Income Verification (EIV)
- Exceptions to Third Party Verification Requirements
- Verification of Mandatory Deductions
- Verification References
Day Two  9:00 a.m. – 5:00 p.m.

Income and Rent
- Overview and Objectives
- Definition of Annual Income
- Annual Income Determination
- Treatment of Assets and Determining Income from Assets
- Amounts Excluded from Annual Income
- Adjusted Income—Statutory Deductions
  o Definition of Adjusted Income
  o Dependent Allowance
  o Elderly or Disabled
  o Child Care Deduction
  o Allowance for Disability Assistance Expense
  o Allowance for Medical Expenses

Calculating Rent, HAP Payments, and Earned Income Disallowance
- TTP, Maximum Initial Rent Burden, Maximum Subsidy, Total Housing Cost
- Rent to Owner and Gross Rent
- HAP Subsidy
- Family Share
- Family Rent to Owner
- Utility Reimbursement
- Prorated Assistance
- Minimum Rent
  o Exemptions from the Minimum Rent
- Imputed Welfare Income
- Earned Income Disallowance

Day Three  9:00 a.m. – 5:00 p.m.

Earned Income Disallowance Continued
- Qualifying for a Disallowance
- Disallowance Amounts
- First 12 Months Period
- Disallowance Periods
- Maximum Disallowance Period

Proficiency Test